



Destination Greater Victoria Sustainable Procurement Policy

Statement Destination Greater Victoria recognizes that every purchase can be leveraged to create economic, environmental, and social impacts.

By adopting a circular and sustainable procurement policy, Destination Greater Victoria demonstrates its commitment to sustainability, promotes responsible business practices, and contributes to the long-term health and well-being of the communities it serves.

Destination Greater Victoria is committed to fairness, openness, and transparency in its procurement practices. For purchases with a valuation of over \$10,000 or for contracts that span multiple years, DGV will utilize a fair and open tendering procurement process.

All significant external suppliers with standing contracts will undergo annual contract and scope reviews, while the contract relationship itself will be assessed after three years of collaboration to ensure continued effectiveness. Notable examples of such suppliers include partnerships with publishers, marketing and communications agencies, and human resources support.

These guidelines are to be considered alongside and balanced with the need to equitably support DGV members through DGV purchasing.

Definition of Sustainable Procurement

Sustainable procurement is the process of procuring goods and services in a way that considers environmental, social, and economic factors. This includes reducing waste, minimizing carbon footprint, promoting fair labour practices, and supporting local businesses.

Priority Areas for Sustainable Procurement

Destination Greater Victoria recognizes that the most significant environmental impacts of our procurement activities include energy consumption, waste generation, and greenhouse gas emissions.

Our priority areas for sustainable procurement include:

- Reducing waste and increasing reuse, repair, and recycling
- Reducing energy consumption and promoting energy efficiency
- Supporting local and regional suppliers
- Promoting sustainable transportation options
- Promoting fair labour practices and ethical sourcing

DESTINATION GREATER VICTORIA

- Supporting circular business models

Sustainable Procurement Guidelines

Factors to consider when making procurement decisions:

- Prioritizing suppliers that are local, particularly suppliers who are members of Destination Greater Victoria.
- Suppliers that can demonstrate a commitment to sustainability through 3rd party certifications, or publicly stated commitments will be given preference.
- Purchase decisions will consider a circular economy lens including life cycle cost, environmental impact, and social impact.
- Purchases will prioritize locally and regionally sourced products and services to support the local economy.
- Efforts will be made to reduce waste and increase recycling in all procurement activities.
- Indigenous owned suppliers will receive favourable consideration.
- Suppliers will be expected to employ good labour practices, including worker health and safety, non-discrimination, and fair wages.

Monitoring and Reporting

Destination Greater Victoria will monitor the impacts of its sustainable procurement performance and will report progress as part of its annual BC Green Business Certification process. The adoption of new KPIs related to sustainable procurement will be considered as part of its Circular Economy strategy.

Continuous Improvement

Destination Greater Victoria will continually review and update the sustainable procurement policy to reflect new best practices, emerging technologies, and changing priorities.

Date last updated: May 10, 2023

Approved by:



Paul Nursey, CEO